

# Employer of Record Service Agreement Form

Captures agreement terms between Humii and client organizations.

## 01 Client Information

Company Name

Registration Number

Company Address

Country

Contact Person

Contact Email

Contact Phone

Contact Job Title

## 02 Service Scope

Countries of Service

Number of Employees

Services required:

- |   |   |
|---|---|
| <input type="checkbox"/> Employer of Record (EOR)   | <input type="checkbox"/> Payroll Processing     |
| <input type="checkbox"/> Benefits Administration    | <input type="checkbox"/> Compliance & Legal     |
| <input type="checkbox"/> Visa & Immigration Support | <input type="checkbox"/> Tax Filing & Reporting |
| <input type="checkbox"/> HR Advisory Services       | <input type="checkbox"/> Contractor Management  |

### 03 Agreement Terms

Agreement Start Date

Agreement Duration

Renewal Terms

Notice Period

Governing Law / Jurisdiction

### 04 Fees & Payment

Fee Structure

Billing Cycle

Payment Terms

Currency

### 05 Authorized Signatories

Client Signatory Name

Client Signatory Title

Humii Signatory Name

Humii Signatory Title

## Declaration & Consent

By signing this agreement, both parties confirm that the terms outlined herein are accepted and binding. The Client authorizes Humii to act as the Employer of Record for the specified employees in the designated countries. Both parties agree to comply with all applicable employment laws and regulations. This agreement is subject to the governing law specified above. All data will be handled in accordance with Humii's Privacy Policy.

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Authorized Signature

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Date (DD/MM/YYYY)

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Full Name (Print)

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Designation